What is Community Integration Supplementation (CIS)?

CIS is a program which allows individuals with a serious mental illness requiring care and services beyond room and board, and at risk of entering a Personal Care Home (PCH), or other institution, a way to maintain residence within the community.

Where can CIS individuals live?

* Individuals must maintain a permanent residence within the community.
* Individuals must have a lease agreement with tenancy rights stating they cannot be evicted without due process and outlining the process and timeline. .
* These are acceptable places to live for CIS:
	+ House or apartment rented by the individual with a lease agreement;
	+ Residence owned by the individual; or
	+ Living with family or friends *with* a lease agreement and tenancy rights.

Where CIS individuals cannot live?

These are not acceptable places to live for CIS:

* Hotels;
* Group Homes;
* Boarding Houses;
* Licensed Facilities;
* Assisted Living Facilities;
* Living with family or friends *without* a lease agreement; or
* Homelessness.

What is needed if someone other than the CIS individual applies?

A signed, dated statement from the individual authorizing anyone other than their spouse, Power of Attorney (POA), benefit payee, or legal guardian to apply on their behalf.

* If an individual has a legal guardian, then the legal guardian must apply for the individual or authorize someone to apply for the individual.
* The Department of Aging and Independent Living (DAIL) applies for all individuals in state guardianship.

Verification Requirements:

* Verification of income, such as award letters, pay stubs, etc.
* Verification of resources, such as bank statements, life insurance policies, etc.
* A lease agreement to verify tenancy rights. Note: If the individual owns their home (and the land the home is placed on) they must provide verification showing they are the home and/or property owner.
* A written statement from a qualified mental health professional which clearly and specifically states that the client has a serious mental illness:
	+ Which impairs or impedes the individual’s functioning in at least one major area of living; *and*
	+ That is unlikely to improve without treatment, services, or supports; *and*
	+ That does not include a primary diagnosis of Alzheimer’s disease or dementia.
		- The statement must be signed by a licensed physician, licensed psychiatrist, certified psychologist, licensed registered psychiatric nurse, licensed clinical social worker, licensed marriage and family therapist, or credentialed professional counselor.
* Verification that the client has needs above and beyond room and board. The verification must include the following information:
	+ The services required *and* how often each service is provided; *and*
	+ The amount *and* how often payment is made for the service; *and*
	+ That the services provided prevent institutionalization.
* Written verification may be provided by the individual, Authorized Representative (AR), care coordinator, or by the person(s) providing care to the individual.
* Form CIS-1 can be used to document these services and provided as verification or a written statement is acceptable as long as all information is thoroughly documented.

What can the payment be spent on?

The payment can only be used to pay for services needed to help the individual remain living in the community. Services they could not pay for without the CIS payment and services without which they will have to live in a PCH or other institution. These services are not required to be medical or healthcare related. For example, the payment can be spent on the following, but is not limited to this list: transportation, help with monitoring medication, memberships to clubs, gyms, etc.

What if Medicaid is paying for all of the services?

If Medicaid is paying for all of the services provided on form CIS-1 or a written statement, the agency must know what additional services the individual receives and is paying for with the CIS payment.